

**CITY OF WAUKESHA**  
**CLERK TREASURER'S DEPARTMENT**  
 201 Delafield Street, Waukesha WI 53188  
 City Hall Room 104  
 Tel: (262) 524-3550 Fax: (262) 524-3888  
[www.waukesha-wi.gov](http://www.waukesha-wi.gov)

## **STREET CLOSING APPLICATION**

**\*FOR CITY DEPARTMENTS OR EDUCATIONAL FACILITY APPLICANTS ONLY\***

(To include parking lots & parking stalls)

- Application must be submitted to the Clerk's Office no earlier than 270 days and no later than 20 days before the date of the closure.
- No permit or fee required if City is the applicant.
- \$50 late fee if application if application is submitted less than 45 days before event.
- No more than 400 people on closed right-of-way at any given time.
- Waukesha Municipal Code 6.17 regulates street closings. Please visit the City code book at [www.waukesha-wi.gov](http://www.waukesha-wi.gov)
- Closures of Public Rights of Way are subject to the regulations as defined in [Waukesha Municipal Code 6.17 \(14\) a-h](#)

→ Are you a City of Waukesha department or an educational facility?  Yes  No

If you answered "No" to the above question, you cannot use this form. Please use the Street Closing Application for non city/educational facility applicants.

### Applicant Information

Applicant's Name Joanna Adamicki  
 Name of City Department or Educational Facility WPRF  
 Phone Number 262.524.3717 Email jadamicki@waukesha-wi.gov  
 Address (include city/zip) 1900 Aviation Dr., Waukesha 53188

### Event Information

Name of Event Carl Zach Cycling Classic Repeat Event?  Yes  No  
 Purpose of Event Bike Race  
 Event website (if any) \_\_\_\_\_  
 Date(s) of Proposed Event Sunday, June 23, 2019  
 Time event will assemble 8:30 am Time event will begin 11:25 am  
 Time event will end 8:30 pm Time event will disband 9:00 pm  
 Name of contact person on day of event Joanna Adamicki Cell 262-349-5731

**AREA OF STREET TO BE CLOSED - ATTACH MAP OF PROPOSED CLOSURE AND INDICATE PROPOSED USE:**

Please see attached. Proposed use is facilitation of a criterium bike race

Number of blocks to be closed (block means the distance between intersections on a City Street, or 200 yards whichever is shorter) 10

Number of Barricades Needed at the discretion of the Police Dept.

Will this event include: Music?  Yes  No Vehicles?  Yes  No Animals?  Yes  No

If yes, please explain: Music at the start/finish line and Cutler Park. Pace car and USA Cycling Officials motorcycle

Do you intend to place any objects or items into the proposed area of closure:  Yes  No

Do you intend to have any vending of items or services for sale or display into the proposed area of closure:  Yes  No

If you answered yes to either question above, please explain in full detail: Temporary fencing will be installed along the course for rider/spectator safety. Vending of race merchandise

\*Approximate maximum number in attendance at one time (additional regulations for large special events of more than 400) 400  
Attendance estimate based on? previous years

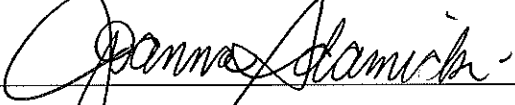
**Fees for Educational Facilities Only City Applicants are exempt from fees**

The following street closing fees shall be paid when filing the applications, per application, and shall not be refundable. City applicants are exempt from fees.

STREET CLOSING:	AMOUNT
Closure of 1 – 7 blocks	\$50.00
Closure of 8 or more blocks	\$150.00
*Late Fee <i>*(if filed less than 45 days before event)</i>	\$50.00

**Applicant Signature**

I hereby make an application for a Street Closing Permit as detailed above. I agree to abide by the requirements of all City of Waukesha ordinances and State laws.

Signature  Date 3/7/19

**FOR OFFICE USE ONLY!**

Date Application Received in Clerk's Office \_\_\_\_\_ Clerk's Initials \_\_\_\_\_

Map provided  Amount Due \_\_\_\_\_ Date Paid: \_\_\_\_\_

**Department Routing:**  
 Police \_\_\_\_\_  Fire \_\_\_\_\_  Engineering \_\_\_\_\_  Transit \_\_\_\_\_  WPRF \_\_\_\_\_  Attorney \_\_\_\_\_  
 Approved  Denied Clerk Processing Permit \_\_\_\_\_ Date \_\_\_\_\_

**Municipal Lot Closure:**  
 Building & Grounds Committee Approval \_\_\_\_\_  Council Approval \_\_\_\_\_

MISC NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**City of Waukesha  
Street and Parking Lot Closing for  
the Carl Zach Cycling Classic**

**Sunday, June 23, 2019**

**Street and Parking Lot closings 8:30 a.m. to 9:00 p.m.**

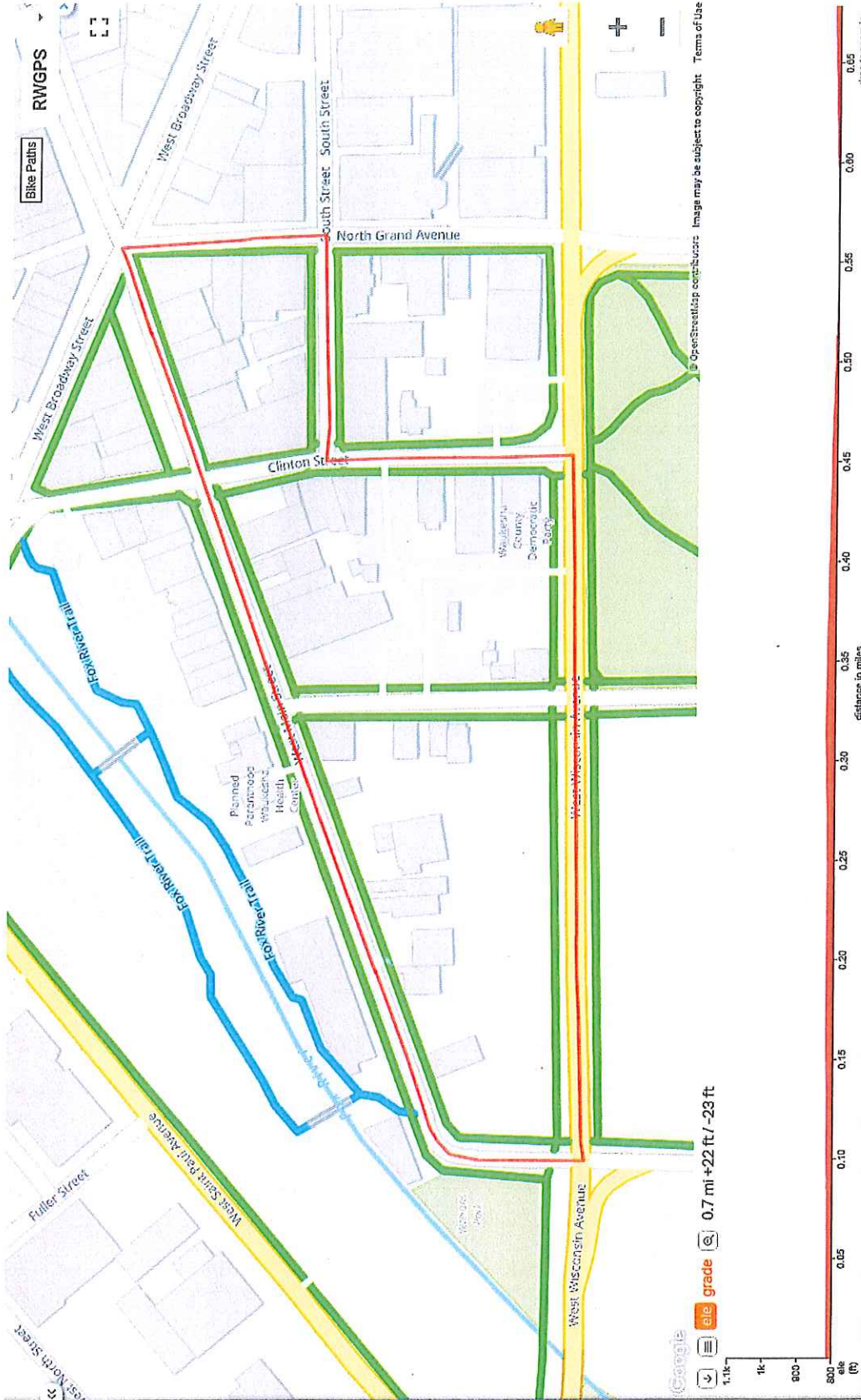
- Wisconsin Ave. from Clinton to N. West Ave.
- Clinton St from Wisconsin Ave to W. Main St.
- N. West Ave. from Wisconsin Ave. to W. Main St.
- W. Main St. from N. West Ave. to N. Grand Ave.
- Maple Ave. from W. Main St. to Wisconsin Ave.
- Parking Lot 4 (Clinton St.)
- Parking Lot 7 (Clinton St. – Wisconsin Ave.)
- Parking Lot 3 access to W. Main St.
- South Street from N. Grand Ave. to Clinton St
- Grand Ave. from Main St. to South St.

Details **Cuesheet**

### Cue Sheet

**Print**

Turn sharp right onto North Grand Avenue	0.1	mi
Turn right onto South Street	0.2	mi
Turn left onto Clinton Street	0.2	mi
Turn right onto West Wisconsin Avenue	0.3	mi
Turn right onto North West Avenue	0.5	mi



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