

Chapter 32
Stormwater Management and Erosion Control
(Rep. & recr. #34-05)

32.07 Storm Water Permit Application, Land Divisions and Zoning (Am. #14-18)

(a) Permit Required. A storm water permit under sub. (b) shall be obtained before any person commences a land disturbing or land development activity, pursuant to the applicability and exemption provisions of Section 32.06.

(b) Storm Water Permit Application. 1. To request a storm water permit under this ordinance, the applicant shall submit a complete application, which shall include all of the following:

- A. A completed and signed application on a form provided by the City of Waukesha for that purpose;
- B. The applicable fee(s);
- C. A site plan map in accordance with section 32.10(c);
- D. An erosion control plan in accordance with section 32.09(d);
- E. A storm water management plan in accordance with section 32.10(e) for those land development activities that meet any of the applicability criteria of section 32.06(b), and the documentation required related to off-site BMP(s), if applicable;
- F. A maintenance agreement in accordance with section 32.12; and
- G. (Am. #14-18) A financial assurance as required by the Authority, in accordance with section 32.08(c).

2. The City of Waukesha may require map items listed in sub. (b)(1)(A)—(G) of this section to be submitted in a digital form, if available, including georeferencing map data to the public land survey system in accordance with city mapping standards.

3. Review procedures for a storm water permit application shall be in accordance with sub. (d) of this section.

(c) Fees. Application and review fees under this ordinance shall be in accordance with the following:

- 1. All fees shall be established by the Department of Public Works and approved by the City of Waukesha Common Council.
- 2. Fee amounts shall be based on the actual and direct costs of administering this ordinance.

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3. A fee schedule shall be available for review and public distribution.
4. All publicly funded land disturbing and land development activities within the jurisdiction of this ordinance shall be exempt from the fees under this section.

(d) Application Review Processes.

1. (Am. #14-18) Less Than One Acre of Land Disturbance.
Upon submittal of a complete permit application under sub. (b) above, the applicant authorizes the Authority to enter upon the subject site to obtain information needed to administer this ordinance and the following procedures shall apply:
 - A. Within 10 working days from the date the Authority receives the application, the Authority shall inform the applicant whether the application materials are approved or disapproved based on the requirements of this ordinance.
 - B. If all requirements of this ordinance have been met through the application, the Authority shall approve the application and issue a permit or exemption. If all requirements of this ordinance have not been met, the Authority shall state in writing the reasons for disapproval.
 - C. If within the 10 working days, the Authority determines that the application is not complete or requests additional information from the applicant or another source such as another regulatory agency, the Authority shall have 10 working days from the date the additional information is received to review and act on the application. The Authority shall inform the applicant when additional information is requested from another source.
 - D. Failure of the Authority to inform the applicant that additional information is needed or of a decision within 10 working days shall be deemed to mean approval of the application and the applicant may proceed as if a permit had been issued.
2. (Am. #14-18) One Acre or Greater of Land Disturbance.
Upon submittal of a complete application under sub. (b) above, the applicant authorizes the Authority to enter upon the subject site to

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obtain information needed to administer this ordinance and the following procedures shall apply:

- A. Within 20 working days from the date the Authority receives the application, the Authority shall inform the applicant whether the application materials are approved or disapproved based on the requirements of this ordinance.
- B. If all requirements of this ordinance have been met through the application, the Authority shall approve the application and issue a permit. If all requirements of this ordinance have not been met, the Authority shall state in writing the reasons for disapproval.
- C. If within the 20 working days, the Authority determines that the application is not complete or requests additional information from the applicant or another source (such as another regulatory agency), the Authority shall have 20 working days from the date the additional information is received to review and act on the application. The Authority shall inform the applicant when additional information is requested from another source.
- D. Failure of the Authority to inform the applicant that additional information is needed or of a decision within the 20 working days shall be deemed to mean approval of the application and the applicant may proceed as if a permit had been issued.